FUTURE FINANCE HUB

EMPOWERING THE NEXT GENERATION THROUGH FINANCIAL LITERACY

Scholarship Planner

Find, apply for, and win scholarships with organized tracking and preparation.

What's Inside

- How to Use This Workbook
- Scholarship Search Tracker
- Application Checklist
- Essay Planner & Deadlines
- Progress Review

Designed for High School Students | Printable & Fillable

How to Use This Workbook

This workbook helps you find, organize, and apply for scholarships with confidence. Follow these steps to stay on track and maximize your chances of winning funding for your education.

1 Step 1: Research Scholarships

Search online databases, school counselors, and community organizations for scholarships that match your profile.

2 Step 2: Track Your Options

Log each scholarship's name, amount, deadline, and requirements in the Search Tracker.

3 Step 3: Prepare Your Materials

Use the Application Checklist to gather transcripts, essays, recommendations, and other documents.

4 Step 4: Plan & Submit

Use the Essay Planner to draft responses and track deadlines. Submit early when possible.

💡 Pro Tip

Start early! Many scholarships have deadlines months before school starts. Set calendar reminders and apply to as many as you qualify for.

© 2026 Future Finance Hub. Free for educational use.

Scholarship Search Tracker

Use this tracker to organize all the scholarships you find. Log key details so you never miss a deadline.

Scholarship Database

Scholarship Name	Amount	Deadline	Status	Notes

Common Requirements Checklist

Transcript (official or unofficial)

Letter(s) of recommendation

Personal essay or statement

Financial information (FAFSA, tax docs)

Proof of enrollment or acceptance

Resume or activity list

Portfolio or work samples (if applicable)

"Opportunities don't happen. You create them."
- Chris Grosser

Application Checklist

Track each scholarship application from start to submission. Check off items as you complete them.

Scholarship 1

Task	Deadline	Status	Done?
Research eligibility requirements			
Request recommendation letter(s)			
Write/revise personal essay			
Gather transcripts & test scores			
Complete application form			
Submit before deadline			

Scholarship 2

Task	Deadline	Status	Done?
Research eligibility requirements			
Request recommendation letter(s)			
Write/revise personal essay			
Gather transcripts & test scores			
Complete application form			
Submit before deadline			

"Success is where preparation and opportunity meet."
- Bobby Unser

Essay Planner & Deadlines

Plan your scholarship essays, track prompts, and manage submission deadlines all in one place.

Essay Tracker

Scholarship	Essay Prompt/Topic	Word Limit	Deadline	Status

Essay Planning Notes

What are the common themes across your essay prompts?

What personal story or experience best showcases your strengths?

Who can review your essays before submission?

Key Deadlines

Scholarship	Draft Due	Final Due	Submitted?

Progress Review

Review your scholarship journey. Track applications submitted, results received, and lessons learned.

Application Status Summary

Scholarship	Amount	Status	Result	Notes

Reflection

What went well in your scholarship applications?

What would you do differently next time?

What skills or experiences helped you the most?

"The future belongs to those who believe in the beauty of their dreams."
- Eleanor Roosevelt

© 2026 Future Finance Hub. Free for educational use.